

CONSIDER US AT CONSIDER THIS TRAINING!

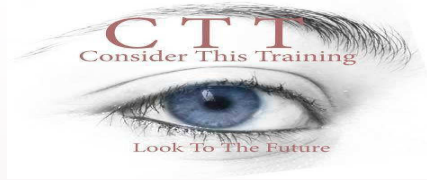
The Consider This Training team are industry professionals with extensive real world experience in the sectors we offer qualifications in.

What this means for our students is that because we have started from the ground floor in our careers and have worked our way up enables us to better relate to and understand our students positions and possible challenges.

We have modern training facilities and industry equipment for practical application.

We are positive about helping our students achieve positive outcomes. We deliver nationally recognised qualifications that will help improve your chances of securing a job in your desired career pathway .

**YOUR PATHWAY, YOUR OPPORTUNITY,
YOUR CAREER, STARTS HERE WITH
CONSIDER THIS TRAINING !!**



TRAINING LOCATIONS:

Heathdale Community Centre:

Cnr Koockaburra Ave & Nightingale Drive,
Werribee 3030

High Point Shopping Centre:

120-200 Rosmond Road, Maribymong
3032.

Iramoo Community Centre:

84 Honour Ave, Wyndham Vale 3024

Wyndham Leisure and Event Centre:

88 Derrimut Road, Hoppers Crossing 3029

Cranbourne Office:

146A High Street, Cranbourne 3977

FCCVI:

93 Cowper Street, Footscray 3011

Contact us on:

P: (03) 5995 2050

M: 0409 952 091

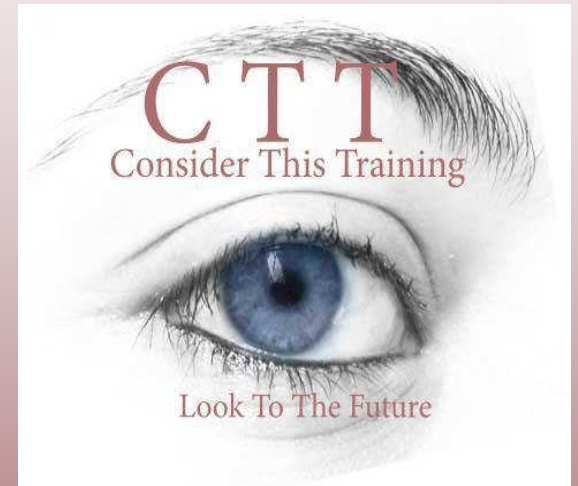
F: (03) 5995 3510

E: considerus@cttraining.net.au

W: www.cttraining.net.au

Consider This Training : RTO # 21883

CERTIFICATE II, III & IV FRONTLINE MANAGEMENT



**CONSIDER US:
(03) 5995 2050**

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BSB20107 CERTIFICATE II IN BUSINESS

This qualification reflects the role of individuals who perform a range of mainly routine tasks using limited practical skills and fundamental operational knowledge in a defined context, working under direct supervision.

BSBOHS201A	Participate in OHS processes
BSBCUS201A	Deliver a service to customers
BSBCUS201A	Work effectively in a business environment
BSBINM201A	Process and maintain workplace information.
BSBCMM201A	Communicate in the workplace
BSBITU201A	Produce simple word processed documents
BSBITU202A	Create and use spreadsheets
BSBITU203A	Communicate electronically
BSBWOR202A	Organise and complete daily work activities
BSBWOR203A	Work effectively with others.
BSBWOR204A	Use business technology

BSB31207 CERTIFICATE III IN FRONTLINE MANAGEMENT

This qualification reflects the role of individuals who provide supervision in a wide range of organisational and industry contexts. They are likely to have existing technical skills in a broad range of vocations or professions, but require some training in the basics of supervision. Typically they would report to a supervisor or team leader. At this level frontline managers provide basic leadership and guidance to small groups of others and have limited responsibility for the effective functioning and performance of a unit and its work outcomes.

6 units must be selected for the following qualification including: 4 core units and 2 electives

BSBCMN311B	Maintain workplace safety
BSBFLM303C	Contribute to effective workplace relationships.
BSBFLM312B	Contribute to team effectiveness.
BSBWOR301A	Organise personal work priorities and development
BSBCUS301A	Deliver and monitor a service to customers
BSBPMG510A	Manage projects

BSB40807 CERTIFICATE IV IN FRONTLINE MANAGEMENT

This qualification reflects the role of individuals who take the first line of management in a wide range of organisational and industry contexts. They may have existing qualifications and technical skills in any given vocation or profession, yet require skills or recognition in supervisory functions. Typically they would report to a manager. At this level frontline managers provide leadership and guidance to others and take responsibility for the effective functioning and performance of the team and its work outcomes.

10 units must be selected for this following qualification including: 4 core units and 6 elective units

BSBMGT401A	Show leadership in the workplace
BSBMGT402A	Implement operational plan.
BSBOHS407A	Monitor a safe workplace
BSBWOR402A	Promote team effectiveness.
BSBCUS401A	Coordinate implementation of customer service strategies
BSBCUS403A	Implement customer service standards
BSBMGT403A	Implement continuous improvement
BSBPMG510A	Manage projects
BSBRES401A	Analyse and present research information
BSBWOR401A	Establish effective workplace relationships
BSBWOR404A	Develop work priorities

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